

Purpose Statement: The following Career Guides are meant to provide employees with information about a variety of training and development concepts that maybe useful for positions within GIPSA. The agency surveyed employees, supervisors, and managers within critical occupational series about their current, and former jobs. They were asked to identify skills needed to be effective as team leaders, supervisors or managers within their job series. As a result, they identified competencies and training that they observed as useful to assist with career development within their job series. As an outcome, GIPSA is providing Career Guides to assist employees with determining their training needs with regard to the identified critical job series.

Disclaimer: Requesting training as listed in the career guides does not guarantee approval. Training requested by employees will be assessed on a case-by-case basis with respect to existing regulations and policies. Participating in identified training and/or development activity is *not* a guarantee of promotion.

Note: The Career Guides are not a comprehensive or a final list of all training and development sources for each job series.

Supervisory Resident Agent, GS-1146-14

Position Description:

This position serves as a Resident Agent Supervisor and carries out enforcement of jurisdictional, financial, competition, and trade practice provisions of the Act.

Duties and Responsibilities:

- Provides technical direction to Resident Agents
- Directs and coordinates investigation teams that perform complex financial investigations
- Develops annual and long-range work plans to investigate anti-competitive, unfair, unjustly discriminatory or deceptive practices
- Maintains current knowledge of the national structure, national marketing conditions, and behavior throughout the United States in the livestock, meat and poultry industry
- Reviews work done by unit personnel for adequacy, accuracy, and completeness to determine if it conforms to Agency policy
- Coordinates investigations with other supervisors and regional offices as they cross over into other Program areas within the Agency
- Responsible for identifying, providing, and/or obtaining training for the staff
- Assigns and reviews work products and services
- Assists the Regional Director in the development of performance standards and is the rating supervisor for the Resident Agent unit
- Makes oral and written presentations describing investigation procedures and results, and relevant developments to other interested personnel.

Career Paths:

A combination of the positions you hold and the training and education you receive will help you meet the needed competencies

<i>Competencies</i> (this is a list of technical and leadership competencies and requirements necessary to obtain the position)	<i>Positions</i>	<i>Education/ Training</i>
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GIPSA POSITION CAREER GUIDE

<p>Integrity/Honesty</p> <ul style="list-style-type: none"> • Model high standard of ethics <p>Written & Oral Communication</p> <ul style="list-style-type: none"> • Skill at communicating effectively both verbally and in writing <p>Interpersonal Skills</p> <ul style="list-style-type: none"> • Treats others with courtesy, sensitivity, and respect. Considers and responds appropriately to the needs and feelings of different people in different situations <p>Decisiveness</p> <ul style="list-style-type: none"> • Makes well-informed, effective, and timely decisions, even when data are limited or solutions produce unpleasant consequences; perceive the impact and implications of decisions <p>Accountability</p> <ul style="list-style-type: none"> • Holds self and other accountable for measurable high-quality, timely, and cost-effective results 	<p>Senior Auditor Senior Marketing Specialist Senior Economist Resident Auditor Resident Agent Investigative Attorney Legal Specialist</p>	
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