United States Department of Agriculture

Grain Inspection, Packers and Stockyards Administration

Stop 3614
1400 Independence Ave., SW
Washington, DC 20250-3601

February 24, 2012

Notice ODA-2012-1

TO: All FGIS Staff

FROM: Randall D. Jones
Deputy Administrator

SUBJECT: Communications and Policy Guidance

1. BACKGROUND

Effective communications are the cornerstone of a high performing organization and critical to the success of FGIS. Our Program is a large and diverse organization that has staff located around the country which necessitates that policy and other communications are clearly and effectively shared throughout the organization.

2. POLICY

To ensure that policy and other critical communications are provided and made available to Program staff, the Office of the Deputy Administrator will issue policy statements in the form of Notices that will be made available through e-mails. The Notices will be posted and stored on *in*GIPSA at http://ingipsa/Program-Essentials/FGIS.aspx

3. QUESTIONS

Direct any questions concerning this Notice to Stephanie Brown at 202-720-9170 or email at Stephanie.Brown@usda.gov.