



USDA APHIS Employees **
LOGIN INSTRUCTIONS TO ACCESS
NATIONAL SAFETY COUNCIL'S DEFENSIVE DRIVING COURSE

New Students -

1. Go to www.safetyserve.com/usda
2. Click on “**New Student**” and then click “**New Student Registration**”.
3. Type in “~~usda~~ddc01” as your ACCESS CODE and click on “**Submit**”. APHISDDC01
4. You will be presented with a registration page. Type in your information, including a Login ID and a password of your choice. Click on the “Submit” button. (**Please note** – you will receive a confirming email reminding you of the login ID and password you created for access to the site at a later date as a Returning Student. ***Do not register again as a New Student.***)
5. You will be presented with the “My Place” page. Click on **Safety** and then click on **NSC Defensive Driving 8th Edition** under available courses to begin the course.

Returning Students –

1. Go to www.safetyserve.com/usda
2. Click on “**Returning Student**” button.
3. Type in your Login ID and your password, created by you during registration, and click on “Login”.

Certificate of Completion* – After successful completion of the course, you will have the option to print out a generic certificate from the website for your own personal records. Click on the Certificate link on the left-hand navigation bar and follow the instructions.

In many states, individuals who complete a recognized defensive driving course may qualify for a discount on their automotive insurance policy. Check with your agent to see if you qualify for a discount. If you qualify for a discount, you will also have the option to purchase a water-marked National Safety Council DDC-PC Certificate of Completion for \$5.00 to submit to your agent.

**GIPSA Employees will use per Mark Kemp - GIPSA Safety Manager.